



# LEAGUE OF WOMEN VOTERS OF MAINE

## LWVME Ed Fund Trustees' Meeting Minutes

Saturday, November 4, 2017 ♦ 1:30pm – 3pm

Augusta, Maine

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Present – Peg Balano, John Brautigam, Helen Hanlon, Ann Luther, Barbara McDade, Stephanie Philbrick, Anne Schink, Jill Ward, Polly Ward, Linda Washburn, Cathie Whittenburg

Absent – Gina Coppens, Barbara Kaufman, Linda Lord

### Preliminaries

- Call to order 1:28 pm.
- Approval of Minutes from September Meeting. Barbara McDade moved to accept. John Brautigam second. Unanimously approved.
- Treasurer's Report. Ann Luther reported. Filed for financial review.
- Email votes. Email votes on LWVME-MCCE MOU and joint ED posting/announcement, and on one-time exception to Privacy Policy to share donor information in joint fundraising effort with MCCE. Barbara McDade moved to accept email votes. Polly Ward second. Unanimously approved.

### Board Operations

- Policy review (2) – Privacy and Document Retention. Polly Ward moved to adopt policies as approved by League earlier. Barbara McDade second. Unanimously approved.
- Recommendation from LWV for projector – Ann Luther moved approval of League recommendation that Ed Fund contribute \$500 towards purchase. Barbara McDade second. Unanimously approved.

### Study Committees Update

Stephanie Philbrick reported that the committee is working on draft criteria. Trustees gave feedback on draft document.

### Community Conversations Committee Update

Anne Schink presented a draft proposal and draft budget for the project. Proposal had four parts – logistics; creating the training materials; selecting one key issue each year; and conducting the conversations in the community.

### Voter Service & Education Update

- 2017 Voter Guide update and discussion of off-year publication/distribution. - Peg Balano reported about online distribution. Trustees felt we should plan a print edition even in the off years.
- Making Your Vote Count brochure updates. Peg Balano reported that four pages about political parties are being added to the brochure.
- National Voter Registration Day Recap. Jill Ward reported that we held 11 events statewide in addition to the ads on Maine Public Radio.
- Naturalization ceremonies. Peg Balano reported on upcoming ceremonies.
- Partnership with Scholars Strategy Network on speaker series. Barbara McDade and Ann Luther reported that Shauna Shames, Rutgers, is coming in March to do three events – Bangor, Lewiston, Portland.

### New Business

- Town Manager outreach. Linda Washburn will draft an fyi letter to be sent to all town managers telling them about forum and debate services we offer.

**Adjourn** Meeting adjourned at 3:04 p.m.

Submitted by Cathie Whittenburg, Secretary